

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Bangladesh Post Office

Postal Directorate

Dhaka-1000

**Invitation for Tender**

1	Ministry/Division	Posts & Telecommunication Division		
2	Agency	Bangladesh Post Office.		
3	Procuring Entity Name	Bangladesh Post Office.		
4	Procuring Entity Code	-		
5	Procuring Entity District	Dhaka		
6	Invitation for	W1 Repair & Renovation work of stair floor & stair in Postal Academic Administrative Buildings W2 Repair & Renovation work of Bathroom & Sanitary line in Postal Academic Administrative Buildings W3 Painting work of Postal Academic Administrative Buildings W4 Repair & Renovation work of Kit & Dining in Postal Academic Hostel Buildings W5 Repair & Renovation work of in Postal Academic Hostel Buildings W6 Painting work of Postal Academic Hostel Buildings W7 Installation of Deep Tube well in Postal Academy Compound W8 Repair & Renovation work of Tennis Coast in Postal Academy Compound W9 Repair & Renovation of Road work in Postal Academy Compound W10 Repair & Renovation of Electrical work in Postal Academy Compound.		
7	Invitation Ref No	14.31.0000.512.07.005.15 (W1, W2, W3, W4, W5, W6, W7, W8, W9 & W10) respectively.		
8	Date	28-07-2015		
9	Procurement Method	NCT-OTM		
10	Budget and Source of Funds	GOB		
11	Development Partners (if applicable)	N/A		
12	Project/Program Code	-		
13	Project/Program Name	-		
14	Tender Package No	W1, W2, W3, W4, W5, W6, W7, W8, W9 & W10.		
15	Tender Package Name	W1 Repair & Renovation work of stair floor & stair in Postal Academic Administrative Buildings, W2 Repair & Renovation work of Bathroom & Sanitary line in Postal Academic Administrative Buildings W3 Painting work of Postal Academic Administrative Buildings W4 Repair & Renovation work of Kit & Dining in Postal Academic Hostel Buildings W5 Repair & Renovation work of in Postal Academic Hostel Buildings W6 Painting work of Postal Academic Hostel Buildings W7 Installation of Deep Tube well in Postal Academy Compound W8 Repair & Renovation work of Tennis Coast in Postal Academy Compound W9 Repair & Renovation of Road work in Postal Academy Compound W10 Repair & Renovation of Electrical work in Postal Academy Compound.		
16	Tender Publication Date	28.07.2015		
17	Tender Last Selling Date	11.08.2015 (Up to Office hour)		
18	Tender Closing Date and Time	12.08.2015 (up to 12.00 noon)		
19	Tender Opening Date and Time	12.08.2015 (at 12.30PM)		
20	Name & Address of the office	-		
	Selling Tender Document (Principal)	Section Officer (Planning-2), Postal Directorate, 2 <sup>nd</sup> Floor, Dak Bhaban, Dhaka. Assistant Engineer (Civil), Postal Directorate, 2 <sup>nd</sup> Floor, Dak Bhaban, Dhaka.		
	Selling Tender Document (Others)	-		
	Receiving Tender Document	Director (Planning) Postal Directorate, Dak Bhaban (2 <sup>nd</sup> Floor), Dhaka-1000 in tender box. Director (Planning) Postal Directorate, Dak Bhaban (2 <sup>nd</sup> Floor), Dhaka-1000 <b>by post</b>		
	Opening Tender Document	Director (Planning) Postal Directorate, Dak Bhaban (2 <sup>nd</sup> Floor), Dhaka-1000.		
21	Place/Date/Time of Pre-Tender Meeting (Optional)	N/A		
22	Eligibility of Tenderer	<p>1. Any 2<sup>nd</sup> class contractor (for lot no W1, W2, W3, W4, W5, W6, W7, W8, W9 &amp; W10) of govt./semi govt./Autonomous bodies having experience in similar construction having:</p> <p>(a) Liquid Asset Tk.3.75 Lac for lot W1, Tk.3.50 Lac for lot W2, Tk.4.00 Lac for lot W3, Tk.3.75 Lac for lot W4, Tk.3.75 Lac for lot W5, Tk.3.75 Lac for lot W6, Tk.4.00 Lac for lot W7, Tk.11.00 Lac for lot W8, Tk.3.75.00 Lac for lot W9, Tk.5.50 Lac for lot W10 respectively, separately and cumulatively.</p> <p>(b) Work experience of minimum Single Work Value Tk.7.00 Lac for lot W1, Tk.6.75 Lac for lot W2, Tk.7.50 Lac for lot W3, Tk. 7.00 Lac for lot W4, Tk.7.50 Lac for lot W5, Tk.7.50 Lac for lot W6, Tk.8.00 Lac for lot W7, Tk.21.00 Lac for lot W8, Tk.7.00 Lac for lot W9 &amp; Tk.10.00 Lac for lot W10 respectively, separately and cumulatively.</p> <p>(c) Average Annual Construction Turn Over for a period of last 5 years of Tk.35.00 Lac for lot W1, Tk.50.00 Lac for lot W2, Tk.55.00 Lac for lot W3, Tk 50.00 Lac for lot W4, Tk.50.00 Lac for lot W5, Tk.50.00 Lac for lot W6, Tk.55.00 Lac for lot W7, Tk.100.00 Lac for lot W8, Tk.50.00 Lac for lot W9 &amp; Tk.50.00 Lac for lot W10 respectively, separately and cumulatively.</p> <p>2. The tenderers will have to submit, attested copies of following documents with the tender schedule with signature &amp; seal on all pages at the time of document submission and will have to apply in letter head pad for purchasing the tender schedule.</p> <p>a. Up to date Enlistment in Govt./Semi Govt. Autonomous bodies.</p> <p>b. VAT Registration certificate.</p> <p>c. Income Tax with up to date clearance up to 2014-2015 Financial Year.</p> <p>d. Up to date trade license up to 2015-2016 Financial Year.</p> <p>e. Bank certificate mentioning the credit limit/bank statement showing bank balance/ FDR/ Savings certificate owned by the tenderer from tender notifying date to tender submission date in support to the document of Liquid Asset mentioned in sl. no. 22 (1) (a).</p> <p>f. Work experience certificate achieved not before 12/08/2010 along with the attested copy of work order in support to the document mentioned in sl. no. 22 (1) (b) and 22 (1) (c).</p> <p>g. Organogram of the firm with detailed description of senior Engineers working.</p> <p>h. National ID card of the tenderer.</p> <p>3. All the submittals must be signed by contractor with seal and date.</p>		
23	Brief Description of Goods or Works	Civil, sanitary and Electrical works etc.		
24	Brief Description of Related Services	N/A		
25	Price of Tender Document (Tk)	1000/- (for lot no. W1, W2, W3, W4, W5, W6, W7, W8, W9 & W10) in the form of Unclassified Receipt (UCR) from any post office which is nonrefundable.		
26	Lot No.	Identification of Lot	Tender security Amount (Tk) (Pay Order/ Bank Draft) in favour of the undersigned.	Completion time in Months
	W1	Repair & Renovation work of stair floor & stair in Postal Academic Administrative Buildings, Rajshahi.	25,000.00	3 (Three) Months
	W2	Repair & Renovation work of Bathroom & Sanitary line in Postal Academic Administrative Buildings, Rajshahi.	23,000.00	2 (Two) Months
	W3	Painting work of Postal Academic Administrative Buildings, Rajshahi.	25,000.00	2 (Two) Months
	W4	Repair & Renovation work of Kit & Dining in Postal Academic Hostel Buildings, Rajshahi.	24,000.00	2 (Two) Months
	W5	Repair & Renovation work of in Postal Academic Hostel Buildings, Rajshahi.	24,000.00	2 (Two) Months
	W6	Painting work of Postal Academic Hostel Buildings, Rajshahi.	25,000.00	2 (Two) Months
	W7	Installation of Deep Tube well in Postal Academy Compound, Rajshahi.	26,000.00	2 (Two) Months
	W8	Repair & Renovation work of Tennis Coast in Postal Academy Compound, Rajshahi.	70,000.00	3 (Three) Months
	W9	Repair & Renovation of Road work in Postal Academy Compound, Rajshahi.	24,000.00	2 (Two) Months
	W10	Repair & Renovation of Electrical work in Postal Academy Compound, Rajshahi.	35,000.00	3 (Three) Months
27	Name of Official Inviting Tender	H.M. Gias Uddin		
28	Designation of Official Inviting Tender	Director (Planning)		
29	Address of Official Inviting Tender	Postal Directorate, Dak Bhaban (2 <sup>nd</sup> Floor), Dhaka-1000.		
30	Contact details of Official Inviting Tender	02-9554433		
31	Special Instructions	The tenderer who fails to submit the documents mentioned in tender data sheet will be considered non responsive tenderer. The lowest responsive tenderer will be the successful tenderer. The procuring entity reserves the right to accept or reject any or all tenders without assigning any reason there of.		

Signed  
(H.M. Giasuddin)  
Director (Planning)  
Ph:9554433